# Title Here, Max. 12 Words, Capitalize Each Word

1st Authors full name, affiliation, e-mail address

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**Abstract**

Type your abstract here. The length of the abstract should be 150 – 200 words. The abstract of the paper should clearly state the motivation for your research, the key goal of your project and the methods (experimental and/or numerical) used in order to reach the goal. The focus should be placed on the results, summarizing these in approximately 2 to 3 sentences.

Key words: About four key words or phrases in alphabetical order, separated by commas. (Mention 4-5 keywords)

## Main text

(12 pt) Here introduce the paper, and put a nomenclature if necessary, in a box with the same font size as the rest of the paper. The paragraphs continue from here and are only separated by headings, subheadings, images and formulae. The section headings are arranged by numbers, bold and 12 pt. Here follows further instructions for authors.

### Effective communication

The paper should be written and arranged in a style that is succinct and easily followed. The reader should be carefully guided through your research. Always think who your targeted clients/readers are. An informative but short title and a well-written introduction will help to achieve this. Try to give a few sentences about what you are going to write about, at the end of introduction. Also, try to give a few sentences about the main findings at the beginning of the discussion. Simple language, short sentences and a good use of headings will help to communicate information more effectively.

### Structure

For SiPM 2019 the files must be in MS Word format only and should be formatted for direct printing. Figures and tables should be embedded and not supplied separately. Please make sure that you use as much as possible normal fonts in your documents. Special fonts, such as fonts used in the Far East (Japanese, Chinese, Korean, etc.) may cause problems during processing. To avoid unnecessary errors you are strongly advised to use the ‘spellchecker’ function of MS Word. Follow this order when typing manuscripts: Title, Authors, Affiliations, Main text (including figures and tables), Acknowledgements, References, Appendix. Collate acknowledgements in a separate section at the end of the article and do not include them on the title page, as a footnote to the title or otherwise. **The length of the paper should be 4 – 8 pages. The paper should be submitted to e-mail:** [**info@sipm2019.org**](mailto:info@sipm2019.org)

Bulleted lists may be included and should look like this:

• First point

• Second point

• And so on

Please do not alter the formatting and style layouts which have been set up in this template document. As indicated in the template, papers should be prepared in single column format suitable for direct printing onto A4 paper (192mm x 262 mm). Do not number pages on the front, as page numbers will be added separately for the preprints and the Proceedings. Leave a line clear between paragraphs. All the required style templates are provided in this document with the appropriate name supplied.

### Tables

All tables should be numbered with Arabic numerals. Headings should be placed above tables, left justified. Leave one line space between the heading and the table. Only horizontal lines should be used within a table, to distinguish the column headings from the body of the table, and immediately above and below the table. Tables must be embedded into the text and not supplied separately. Below is an example which authors may find useful.

Table 1. An example of a table (source: … - if applicable)

|  |  |  |
| --- | --- | --- |
| **An example of a column heading** | **Column A (t)** | **Column B (T)** |
| **And an entry** | **1** | **2** |
| **And another entry** | **3** | **4** |
| **And another entry** | **5** | **6** |

### Construction of references

References should be added at the end of the paper, and its corresponding citation will be added in the order of their appearance in the text. Authors should cite publications in the text, using Harvard Referencing Style: (Adams, 2006) using the first named author's name or (Adams and Brown, 2006) citing either names of two, or (Adams *et al.*, 2006), when there are three or more authors. The actual authors can be referred to, but the reference citation(s) must always be given.

Some examples of how your references should be listed are given at the end of this template in the ‘References’ section, which will allow you to assemble your reference list according to the correct format and font size.

### Section headings

Section headings should be left justified, with the first letter capitalized and numbered consecutively, starting with the Introduction. Sub-section headings should be in capital and lower-case italic letters, numbered 1.1, 1.2, etc., and left justified, with second and subsequent lines indented. You may need to insert a page break to keep a heading with its text.

### General guidelines for the preparation of your text

Avoid hyphenation at the end of a line. Symbols denoting vectors and matrices should be indicated in bold type. Scalar variable names should normally be expressed using italics. Weights and measures should be expressed in SI units. There should be no separate addenda or notes, or other explanatory material. Possible formats are: MS Word (.doc) - disable *Allow fast saves* *or –* and .pdf (on the highest possible resolution). Please title your files in this order SiPM2019\_authorslastname\_paperNR.doc

## Author Artwork and Equations

All figures should be numbered with Arabic numerals (1,2,...n). All photographs, schemas, graphs and diagrams are to be referred to as figures. Line drawings should be good quality scans or true electronic output. **Figures must be embedded into the text** **and not supplied separately**. Lettering and symbols should be clearly defined either in the caption or in a legend provided as part of the figure. Figures should be placed at the top or bottom of a page wherever possible, as close as possible to the first reference to them in the paper.

The figure number and caption should be typed below the illustration in 10pt and left justified. Artwork has no text along the side of it in the main body of the text. However, if two images fit next to each other, these may be placed next to each other to save space, see Figure 1. They must be numbered consecutively, all figures, and all tables respectively.

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Figure 1. An example of a figure (source: … - if applicable)

Equations and formulae should be typed and numbered consecutively with Arabic numerals in parentheses on the right hand side of the page (if referred to explicitly in the text),

(1)

They should also be separated from the surrounding text by one space.

References

References to other publications must be in Harvard style and carefully checked for completeness, accuracy and consistency. This is very important!

**For books:**

Surname, Initials (year), Title of Book, Publisher, Place of publication. e.g. Harrow, R. (2005), No Place to Hide, Simon & Schuster, New York, NY.

**For book chapters:**

Surname, Initials (year), "Chapter title", Editor's Surname, Initials (Ed.), Title of Book, Publisher, Place of publication, pages. e.g. Calabrese, F.A. (2005), "The early pathways: theory to practice – a continuum", in Stankosky, M. (Ed.), Creating the Discipline of Knowledge Management, Elsevier, New York, NY, pp. 15-20.

**For journals:**

Surname, Initials (year), "Title of article", Journal Name, volume, number, pages. e.g. Capizzi, M.T. and Ferguson, R. (2005), "Loyalty trends for the twenty-first century", Journal of Consumer Marketing, Vol. 22 No. 2, pp. 72-80.

**For published conference proceedings:**

Surname, Initials (year of publication), "Title of paper", in Surname, Initials (Ed.),Title of published proceeding which may include place and date(s) held, Publisher, Place of publication, Page numbers. e.g. Jakkilinki, R., Georgievski, M. and Sharda, N. (2007), "Connecting destinations with an ontology-based e-tourism planner", in Information and communication technologies in tourism 2007 proceedings of the international conference in Ljubljana, Slovenia, 2007, Springer-Verlag, Vienna, pp. 12-32.

**For unpublished conference proceedings:**

Surname, Initials (year), "Title of paper", paper presented at Name of Conference, date of conference, place of conference, available at: URL if freely available on the internet (accessed date). E.g. Aumueller, D. (2005), "Semantic authoring and retrieval within a wiki", paper presented at the European Semantic Web Conference (ESWC), 29 May-1 June, Heraklion, Crete, available at: [HTTP://DBS.UNI-LEIPZIG.DE/FILE/AUMUELLER05WIKSAR.PDF](http://dbs.uni-leipzig.de/file/aumueller05wiksar.pdf) (accessed 20 February 2007).

**For working papers:**

Surname, Initials (year), "Title of article", working paper [number if available], Institution or organization, Place of organization, date. E.g. Moizer, P. (2003), "How published academic research can inform policy decisions: the case of mandatory rotation of audit appointments", working paper, Leeds University Business School, University of Leeds, Leeds, 28 March.

**For encyclopedia entries (with no author or editor):**

Title of Encyclopedia (year) "Title of entry", volume, edition, Title of Encyclopedia, Publisher, Place of publication, pages. E.g. Encyclopedia Britannica (1926) "Psychology of culture contact", Vol. 1, 13th ed., Encyclopedia Britannica, London and New York, NY, pp. 765-71. (For authored entries please refer to book chapter guidelines above.)

**For newspaper articles (authored):**

Surname, Initials (year), "Article title", Newspaper, date, pages. E.g. Smith, A. (2008), "Money for old rope", Daily News, 21 January, pp. 1, 3-4.

**For newspaper articles (non-authored):**

Newspaper (year), "Article title", date, pages. E.g. Daily News (2008), "Small change", 2 February, p. 7.

**For electronic sources:**

if available online the full URL should be supplied at the end of the reference, as well as the date that the resource was accessed. E.g. Castle, B. (2005), "Introduction to web services for remote port lets", available at: [HTTP://WWW-128.IBM.COM/DEVELOPERWORKS/LIBRARY/WS-WSRP/](http://www-128.ibm.com/developerworks/library/ws-wsrp/) (accessed 12 November 2007).

Standalone URLs, i.e. without an author or date, should either be included within parentheses within the main text, or preferably set as a note (Roman numeral within square brackets within text followed by the full URL address at the end of the paper).

ETC.